



**Please enter patient information**

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Gender:  Female  Male Social Security Number: (Required for Online Chart Access) \_\_\_\_\_ Marital Status:  Single  Married  Domestic Partner  Separated  Divorced  Widowed

Street Address: \_\_\_\_\_ Apt./Unit #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email Address: (Please avoid using shared or work email) \_\_\_\_\_

Employer: \_\_\_\_\_ Employer Address: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Emergency Contact Relationship: \_\_\_\_\_ Emergency Contact Number: \_\_\_\_\_

Primary Insurance Company: \_\_\_\_\_ Member ID: \_\_\_\_\_

Please indicate:  PPO  HMO  Medicare  Self Insured Insured Name: \_\_\_\_\_ Insured Date of Birth: \_\_\_\_\_ Client Relationship to Insured:  Self  Spouse  Child  Other

Secondary Insurance Company: \_\_\_\_\_ Member ID: \_\_\_\_\_

Please indicate:  PPO  HMO  Medicare  Self Insured Insured Name: \_\_\_\_\_ Insured Date of Birth: \_\_\_\_\_ Client Relationship to Insured:  Self  Spouse  Child  Other

**Physician Care Team**

Primary Care Physician: \_\_\_\_\_ Referring Physician: \_\_\_\_\_

**Past Urologist/s.**

Have you seen a Urologist before?  Yes  No  Information unavailable Name of Previous Urologist \_\_\_\_\_ Last seen? \_\_\_\_\_

Patient Name:

Date of Birth:

**Please enter Pharmacy Name and Address**

Primary Pharmacy Name

Primary Pharmacy Address

Secondary Pharmacy Name

Secondary Pharmacy Address

Mail Order Pharmacy Name

Mail Order Pharmacy Address

**Past Medical History: check any illnesses and tell us when they occurred.**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> None                    | <input type="checkbox"/> Depression                           | <input type="checkbox"/> Migraines                               |
| <input type="checkbox"/> Anemia                  | <input type="checkbox"/> Diabetes                             | <input type="checkbox"/> Hypercholesterolemia (High Cholesterol) |
| <input type="checkbox"/> Arthritis               | <input type="checkbox"/> Diverticulosis                       | <input type="checkbox"/> Osteoporosis                            |
| <input type="checkbox"/> Asthma                  | <input type="checkbox"/> Gout                                 | <input type="checkbox"/> Paraplegia                              |
| <input type="checkbox"/> Atrial Fibrillation     | <input type="checkbox"/> GERD                                 | <input type="checkbox"/> Quadriplegia                            |
| <input type="checkbox"/> Breast Cancer           | <input type="checkbox"/> Heart Attack (Myocardial Infarction) | <input type="checkbox"/> Seizures                                |
| <input type="checkbox"/> Coronary Artery Disease | <input type="checkbox"/> Hepatitis                            | <input type="checkbox"/> Spine Problems/Back Pain                |
| <input type="checkbox"/> COPD                    | <input type="checkbox"/> Hypertension (High Blood Pressure)   | <input type="checkbox"/> Stroke/CVA                              |
| <input type="checkbox"/> Chest Pains (Angina)    | <input type="checkbox"/> Hypothyroidism                       | <input type="checkbox"/> Other                                   |
| <input type="checkbox"/> Crohns                  | <input type="checkbox"/> Irritable Bowel Syndrome             |  |

**Past Surgical History: check past surgeries and tell us what year they occurred.**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> None            | <input type="checkbox"/> Gall Bladder Removal            | <input type="checkbox"/> Orthopedic Surgery                  |
| <input type="checkbox"/> Amputation      | <input type="checkbox"/> Gastric Bypass                  | <input type="checkbox"/> Peripheral Bypass Surgery           |
| <input type="checkbox"/> Angioplasty     | <input type="checkbox"/> Hernia Repair                   | <input type="checkbox"/> Prostate Surgery (Microwave TARGIS) |
| <input type="checkbox"/> Appendectomy    | <input type="checkbox"/> Hysterectomy                    | <input type="checkbox"/> Prostate Surgery (TUNA)             |
| <input type="checkbox"/> AP Resection    | <input type="checkbox"/> Indigo Laser                    | <input type="checkbox"/> Prostate Surgery (TURP)             |
| <input type="checkbox"/> AV Fistula      | <input type="checkbox"/> Kidney/Ureter Stone (Basketing) | <input type="checkbox"/> Radiation Therapy (Prostate Cancer) |
| <input type="checkbox"/> Back Surgery    | <input type="checkbox"/> Kidney/Ureter Stone (ESWL)      | <input type="checkbox"/> Radical Prostatectomy               |
| <input type="checkbox"/> Cardiac Bypass  | <input type="checkbox"/> Mesh Hernia Repair              | <input type="checkbox"/> Small Bowel Resection               |
| <input type="checkbox"/> Colon Resection | <input type="checkbox"/> Orchiectomy                     | <input type="checkbox"/> Tonsillectomy                       |
| <input type="checkbox"/> Cystectomy      | <input type="checkbox"/> Other                           |  |

**Past Urologic History: check any illnesses and tell us when they occurred.**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> None                          | <input type="checkbox"/> Bladder Cancer         | <input type="checkbox"/> Enlarged Prostate (BPH) (male) |
| <input type="checkbox"/> Impotence (male)              | <input type="checkbox"/> Kidney Cancer          | <input type="checkbox"/> Kidney Cyst                    |
| <input type="checkbox"/> Kidney Stones                 | <input type="checkbox"/> Prostate Cancer (male) | <input type="checkbox"/> Prostatitis (male)             |
| <input type="checkbox"/> Renal Insufficiency / Failure | <input type="checkbox"/> Urinary Incontinence   | <input type="checkbox"/> Urinary Tract Infections (UTI) |
| <input type="checkbox"/> Vasectomy (male)              | <input type="checkbox"/> Other                  |   |

**Family History: check box(es) for any illnesses in your immediate family.**

Condition	None	Father	Mother	Brother	Sister	Family
None						
Asthma						
Bleeding Disorder						
Breast Cancer						
Diabetes						
Enlarged Prostate						
Heart Disease						
High Blood Pressure						
Kidney Stones						
Lung Cancer						
Mental Illness						
Prostate Cancer						
Other						

**Social history**

- |   |   |   |
|---|---|---|
| Do you smoke?<br><input type="checkbox"/> Yes <input type="checkbox"/> No         | How many packs per day?<br><input type="checkbox"/> Third <input type="checkbox"/> Half <input type="checkbox"/> One <input type="checkbox"/> Two <input type="checkbox"/> Two +  | Past smoking?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |
| Do you drink alcohol?<br><input type="checkbox"/> Yes <input type="checkbox"/> No | How much?<br><input type="checkbox"/> Daily <input type="checkbox"/> Dependent <input type="checkbox"/> Habitual <input type="checkbox"/> Heavy <input type="checkbox"/> Occasionally <input type="checkbox"/> Socially | Past drinking<br><input type="checkbox"/> Yes <input type="checkbox"/> No |

Allergies: check box(es) for any known allergies, define reaction and severity of reaction.

	None Known	Known Allergies?	Define Allergic Reaction	Severity (Mild, Moderate or Severe)
None Known	<input type="checkbox"/>	<input type="checkbox"/>		
Ace Inhibitors	<input type="checkbox"/>	<input type="checkbox"/>		
Aspirin	<input type="checkbox"/>	<input type="checkbox"/>		
Cephalosporins (eg. Keflex, Duricef, Ceftin, Ceclor)	<input type="checkbox"/>	<input type="checkbox"/>		
Cipro	<input type="checkbox"/>	<input type="checkbox"/>		
Codeine	<input type="checkbox"/>	<input type="checkbox"/>		
Demerol	<input type="checkbox"/>	<input type="checkbox"/>		
Erythromycin	<input type="checkbox"/>	<input type="checkbox"/>		
Ibuprofen	<input type="checkbox"/>	<input type="checkbox"/>		
Iodine/Contrast	<input type="checkbox"/>	<input type="checkbox"/>		
Latex	<input type="checkbox"/>	<input type="checkbox"/>		
Levaquin	<input type="checkbox"/>	<input type="checkbox"/>		
Macrobid	<input type="checkbox"/>	<input type="checkbox"/>		
Morphine	<input type="checkbox"/>	<input type="checkbox"/>		
Peanuts	<input type="checkbox"/>	<input type="checkbox"/>		
Penicillin (eg. Pen VK, Amoxicillin, Augmentin)	<input type="checkbox"/>	<input type="checkbox"/>		
Shell Fish	<input type="checkbox"/>	<input type="checkbox"/>		
Sulfonamides	<input type="checkbox"/>	<input type="checkbox"/>		
Tetracycline	<input type="checkbox"/>	<input type="checkbox"/>		
Other	<input type="checkbox"/>	<input type="checkbox"/>		

If other allergies were not previously listed, please specify:

	Allergic to?	Define Allergic Reaction	Severity (Mild, Moderate or Severe)
1			
2			
3			
4			
5			

Please list all medications/supplements, dosage, frequency and reason for taking.

	NONE	Medicine	Dosage	Frequency	Reason for taking
NONE					
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Do you currently have any problems related to the following? Check applicable box if Yes.

Constitutional

Fever  Chills  Fatigue  Weight Loss  Dental History

Neurological

Tremors  Dizzy Spells  Memory problems  Seizures

Endocrine

Excessive Thirst  Hot/Cold Intolerance  Hot Flashes

Ear/Nose/Throat/Mouth

Ear Infection  Sore Throat  Sinus Problems

Genitourinary

Incontinence  Painful Urination  Frequent Urination

Hematologic/Lymphatic

Enlarged Lymph Nodes  Abnormal Bruising  Anemia

Respiratory

Wheezing  Frequent Cough  Shortness of Breath

Musculoskeletal

Joint Pain  Neck/Back Pain  Bone Pain

Notes / Other

Gastrointestinal

Abdominal Pain  Nausea/Vomiting  Indigestion/Heartburn  
 Loss of Appetite

Eyes

Blurred Vision  Double Vision  Glaucoma

Psychiatric

Anxiety  Depression  Irritable

Integumentary

Skin Rash  Boils  Persistent Itch

Cardiovascular

Chest Pain  Varicose Veins  High Blood Pressure

Reproductive (Male)

Erection Problems  Ejaculation Problems  Infertility

Reproductive (Female)

Menopause  Vaginal Deliveries  Irregular periods

Immunization (within last 1 Yr.)

Influenza, split virus  Influenza, vaccine  Influenza, Intranasal  
 Pneumococcal vacc.

Height (ex: 5ft., 6in.)

Weight ( ex: 150 lbs.)

**Notice of Privacy Practice and HIPAA Consent**

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

I acknowledge that I have been made aware of CUC's Notice of Privacy Practices, which is posted on their website, as well as available upon request in their office.

I Place No Restrictions  Restrict all of my Protected Health Information, except for the following individuals

Name	Name
_____	_____
Relationship	Relationship
_____	_____
Date of Birth	Date of Birth
_____	_____

**NOTICE OF INSURANCE RELEASE OF INFORMATION AND AUTHORIZATION FOR PAYMENT**

I authorize the release of any medical or other information acquired in the course of my examination or treatment to insurance carriers.

I authorize payment of medical benefits direct to Comprehensive Urologic Care for medical/surgical services rendered to me or my dependents.

I understand that it is my responsibility to satisfy any payment obligations required by my insurance carrier at the time of service and am financially responsible for any services not covered by my insurance.

**TEXT MESSAGING POLICY**

I authorize Comprehensive Urologic Care to text me regarding appointment reminders details and authorization.

I understand that it is my responsibility to notify the practice if any change of information to avoid disruption of communication.

**ACKNOWLEDGEMENT OF OFFICE POLICIES**

I acknowledge that I have been made aware of CUC's Office Policies, which is posted on their website, as well as available upon request in their office.

Power of Attorney:

Do you have a POA?

Yes  No

If you answered "Yes" please provide a copy of your signed POA forms.

(If you do not provide us with the correct documentation we cannot discuss your care with your designated POA)

POA Name: \_\_\_\_\_

POA Phone Number: \_\_\_\_\_

**Signature for Consent**

**Patient Signature:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_

## Financial Policy Consent

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

### CO-PAYS

The patient is expected to present an insurance card at each visit. All co-payments and past due balances are due at time of check-in unless previous arrangements have been made with a billing specialist. We accept cash, check or credit cards. Absolutely no post-dated checks will be accepted. Failure to comply with our copay policy will result in a cancelled appointment.

### INSURANCE CLAIMS

Insurance is a contract between you and your insurance company. In most cases, we are NOT a party of this contract. We will bill your primary and secondary insurance company as a courtesy to you. In order to properly bill your insurance, we require that you disclose all insurance information including your primary and secondary insurance coverage, as well as any change of insurance information. Failure to provide complete insurance information may result in patient responsibility for the entire bill. Although we may estimate what your insurance company may pay, it is the insurance company that makes the final determination of your eligibility and benefits. If your insurance company is not contracted with us, you agree to pay any portion of the charges not covered by insurance, including but not limited to those charges above the usual and customary allowance. If we are out of network for your insurance company and your insurance pays you directly, you are responsible for payment and agree to forward the payment to us immediately.

### PARTICIPATING INSURANCES

If your insurance plan is one with which we are not a participating provider, you will be responsible for payment in full. However, as a courtesy, we will file your initial insurance claim and if not paid within 30 days you will be responsible.

### REFERRALS AND PREAUTHORIZATION

Certain health insurances (HMOs, POs, etc.) require that you obtain a referral or prior authorization from your Primary Care Physician (PCP) before visiting a specialist. If your insurance company requires a referral and/or preauthorization, you are responsible for obtaining it. Failure to obtain a referral and/or preauthorization may result in a lower or no payment from the insurance company, and the balance will be your responsibility. Alternative payment arrangements or rescheduling of your appointment may be necessary if not obtained.

### SURGERY PREPAYMENTS

Comprehensive Urologic Care, SC collects your payment for a surgery at the time when the surgery is scheduled. Your prepayment is based on an estimate of your expected financial responsibility. This is an estimate only. You are responsible for any unpaid balance after your insurance has been billed. We reserve the right to reschedule your surgery until prepayment has been made.

### CANCELLATION POLICY

The patient will receive an automated notification (email, text, or phone call) 72 hours prior to the scheduled visit as a reminder. Please note, as time has been reserved for you, we require a 24-hour notice for all canceled appointments. When patients do not show up as scheduled it is disruptive to the provider, staff and other patients. We respect your time and appreciate your understanding in this manner. For a patient who who cancel with less than 24 hours notification or does not show for their scheduled appointment a non-refundable charge will be assessed to the patients account based on the type of appointment: X-ray (\$75.00), Established Patient Visit (\$100.00), Procedure/Imaging: CT and Ultrasound/urodynamic (\$250.00) and New Patient Visit (\$300.00). This fee is non-billable to insurance plans.

### ACKNOWLEDGEMENT OF FINANCIAL POLICY

I acknowledge that I have been made aware of CUC's Office Policies, which is posted on their website, as well as available upon request in their office. I also acknowledge that I have reviewed all of the information above and I confirm its accuracy signing below.

### Signature for Consent

**Patient Signature:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_

**Self-Pay Policy Consent**

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

**SELF-PAYING ACCOUNTS**

Self-paying accounts are patients without insurance coverage, patients covered by insurance plans in which our practice does not participate, or patients without an insurance card on file with us. Liability and workers' comp cases will also be considered self-pay accounts. We do not accept attorney letters or contingency payments. It is always the patients' responsibility to know if our office is participating with their plan. If there is a discrepancy with our information, the patient will be considered self-paying unless otherwise proven.

Self-paying patients will be required to pay \$366.00 at the initial appointment. In the event your provider carries out additional procedures/tests, you will be required to pay for those at the time of check out.

**FOLLOW UP APPOINTMENTS**

Our office does offer self-pay patients a discount of 25% if paid the day of. If unable to pay the same day we do require a payment and will have you speak to a billing specialist to set up a payment plan. It is never our intention to cause hardship to our patients, only to provide them with the best care possible and the least amount of stress.

**ACKNOWLEDGEMENT OF SELF-PAY POLICY**

I acknowledge that I have been made aware of CUC's Office Policies, which is posted on their website, as well as available upon request in their office. I also acknowledge that I have reviewed all of the information above and I confirm its accuracy signing below.

**Signature for Consent**

**Patient Signature:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_



**Patient Waiver/Consent to Pay**

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

**Patient Waiver/Consent and Agreement to Pay**

I, \_\_\_\_\_, understand that by signing this waiver, I have read Comprehensive Urologic Care, SC's Financial Policy and I am agreeing to pay for any non-covered services provided by Comprehensive Urologic Care, SC.

Every billing effort will be made to obtain reimbursement of the services provided from my insurance carrier. In the event of a denial of payment by the insurance carrier, I agree to be responsible for the allowed amount of charges or a remaining balance after my insurance has paid in full. Also, if I fail to provide the correct/unpaid insurance information at the time of services, for our staff to obtain preapproval, I agree to be responsible for the allowed amount of the charges.

I have read and understand the Waiver/Consent to Pay Form and accept all items listed above.

**Signature for Consent**

**Patient Signature:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_

**Zero Tolerance Policy**

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

**Zero Tolerance Policy**

While patients are the key to our practice, patient abuse verbal or otherwise will not be tolerated by Comprehensive Urologic Care, SC. While we strive to put patient care first, that will not come at the expense of abuse to our staff. Comprehensive Urologic Care, SC observes a "Zero Tolerance" approach to staff abuse (by phone or in person). Of course, resolution is always preferred outcome; however, dismissal from the practice can/will be sought in hostile scenarios.

As a returning/incoming patient of Comprehensive Urologic, SC. I have read and understand the above policy.

**Signature for Consent**

**Patient Signature:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_